



City of Bloomfield Hills

*45 E. Long Lake Road
 Bloomfield Hills, Michigan 48304-2322
 Phone (248) 644-1520 Fax (248) 644-4813
 www.bloomfieldhillsmi.net*

**APPLICATION FOR
 SPECIAL EVENTS PERMIT**

I. APPLICANT / ORGANIZATION

NAME:	ADDRESS:
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CITY / STATE / ZIP CODE:	TELEPHONE NUMBER: ()
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ORGANIZATION (if different from Applicant)

ORGANIZATION'S NAME:	ADDRESS:
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CITY / STATE / ZIP CODE:	TELEPHONE NUMBER: ()
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II. PROPERTY OWNER – WHERE EVENT WILL TAKE PLACE (If different from Applicant)

OWNER:

NAME:	ADDRESS:
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CITY / STATE / ZIP CODE:	TELEPHONE NUMBER: ()
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III. DESCRIPTION OF EVENT (Include information regarding the nature and purpose of the event, the anticipated number of attendees, the date(s) of the event, starting and ending time and where vehicles park for the event.)

IV. IDENTIFY THE ADDRESS, STREETS, ROADS OR OTHER PUBLIC RIGHTS-OF-WAY TO BE USED OR AFFECTED BY YOUR EVENT

INSURANCE REQUIREMENT

As part of approving your event, you must provide the City of Bloomfield Hills with an insurance policy binder naming the City as an additional insured party against any and all liability for damage to property and insuring the City against any and all liability for personal injury or death as a result of activities at the special event. This insurance policy binder must accompany this completed application.

HOLD HARMLESS CERTIFICATION

The Permittee shall agree to indemnify, defend and hold harmless the City, its Commission and its agents, officials and employees from and against any and all claims, loss, liability, damages, costs and expenses, including but not limited to, any and all liability for damage to property and/or any and all liability for personal injury or death as a result of the activity, event or use provided for in this Permit, and/or as a result of participation in or attendance at the activity, event or use provided for in the Permit, caused by the negligent acts, errors or omissions of the Permittee, its agent, subcontractors, employees or others, regardless of whether or not Permittee alleges such claim, loss, liability, damage, cost or expense is caused or contributed to, in part, by the City.

ACCEPTANCE OF HOLD HARMLESS CLAUSE

SIGNATURE: _____ **DATE:** _____

V. APPLICANT'S SIGNATURE

SIGNATURE

DATE

VI. PROPERTY OWNER'S SIGNATURE

SIGNATURE

DATE

Fee schedule for Special Events Permits

Application/Permit Fee \$150

Total Due \$150

**PAYMENTS MUST BE MADE IN FULL AT TIME OF SUBMISSION.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**