



City of Bloomfield Hills

45 E. Long Lake Road
Bloomfield Hills, Michigan 48304-2322
Phone (248) 644-1520 Fax (248) 644-4813
www.bloomfieldhillsmi.net

**APPLICATION FOR
IN-HOME SALE /
ESTATE SALE PERMIT**

I. APPLICANT / AGENT / ORGANIZATION

NAME:	ADDRESS:
CITY / STATE / ZIP CODE:	TELEPHONE NUMBER: ()
ORGANIZATION (If different from Applicant / Agent) ORGANIZATION'S NAME: ADDRESS: CITY / STATE / ZIP CODE:	

II. PROPERTY OWNER - WHERE EVENT WILL TAKE PLACE (If different than Applicant / Agent):

OWNER:	
NAME	ADDRESS
CITY / STATE / ZIP CODE:	TELEPHONE NUMBER: ()

HAS PROPERTY OWNER ENGAGED IN OTHER SIMILAR SALES AT THIS PROPERTY? (YES / NO, Explain):

REQUIRED ATTACHMENTS:

- A.) Traffic and Parking Plan
- B.) A written representation from the Owner that the goods to be sold is owned by the owner and not owned by either an agent or third party.

III. DESCRIPTION OF EVENT *See Ordinance Requirements on back of this application* (Include information regarding the nature and purpose of the event, the anticipated number of attendees, the date(s) of the event, starting and ending time, and where will vehicles park for the event):

IV. IDENTIFY THE ADDRESS, STREETS, ROADS OR OTHER PUBLIC RIGHTS-OF-WAY TO BE USED OR AFFECTED BY YOUR EVENT

For more information, visit www.ams.org.

ORDINANCE REQUIREMENTS

- A. Any person seeking a license under this ordinance shall apply in writing to the city clerk at least ten (10) days prior to the time for which a license is sought.
- B. At the time of filing such application, the applicant shall pay to the city clerk the license fee established by section 9-12.
- C. The application shall also contain the name of the agent, if any, who will be conducting the sale and shall be signed by both the owner and the agent. The application shall also state the following:
 - 1) The location within the home, where the sale is to be conducted;
 - 2) The number of people being invited to attend the sale;
 - 3) The estimated number of buyers that will actually attend;
 - 4) A traffic and parking plan and the proposed method for controlling same to insure access at all times to both the site and the adjoining neighborhoods for all emergency vehicles. Temporary "No Parking" signs may be required as part of your traffic and parking plan. In the case of a condominium development, the applicant must provide notice to the association board noticing the sale, and comply with their parking requirements and procedure to access the building, especially where there is a shared, common entrance/lobby.
 - 5) The date and time that the sale is to be conducted; 3 consecutive days are allowed for a sale
 - 6) That the owner has never before conducted a sale, either personally or through an agent, at the stated address.
 - 7) A written representation from the owner that the goods, wares, merchandise or other personal property to be sold is owned by the owner and not owned by either an agent or third party.

(Ord. No. 138, § 2(7.151, 7.152), 9-9-75; Ord. No. 310, § 1, 4-13-99; Ord. No. 453 9-13-22

HOLD HARMLESS CERTIFICATION

The Permittee shall agree to indemnify, defend, and hold harmless the City, its Commission, and its agents, officials, and employees, from and against any and all claims, loss, liability, damages, costs, and expenses, including, but not limited to, any and all liability for damage to property and/or any and all liability for personal injury or death as a result of the activity, event or use provided for in this Permit, and/or as a result of participation in or attendance at the activity, event or use provided for in the Permit, caused by the negligent acts, errors or omissions of the Permittee, its agent, subcontractors, or employees, or others, regardless of whether or not Permittee alleges such claim, loss, liability, damage, cost, or expense is caused or contributed to, in part, by the City.

ACCEPTANCE OF HOLD HARMLESS CLAUSE

SIGNATURE: _____ **DATE:** _____

V. APPLICANT'S SIGNATURE

SIGNATURE: _____ **DATE:** _____

VI. PROPERTY OWNER'S SIGNATURE (if different from Applicant / Agent):

SIGNATURE: _____ **DATE:** _____

VII. VALIDATION – FOR CITY USE ONLY

APPROVAL SIGNATURE _____

TITLE _____ **DATE** _____

FEES SCHEDULE FOR ESTATE SALE PERMIT

APPLICATION / PERMIT FEE \$100

TOTAL DUE \$100

**PAYMENT MUST BE MADE IN FULL AT TIME OF SUBMISSION.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**