



City of Bloomfield Hills

45 E. Long Lake Road
Bloomfield Hills, Michigan 48304-2322
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TENT AND TEMPORARY STRUCTURE PERMIT AND SITE PLAN

APPLICANT MUST ATTACH ONE COPY OF SITE PLAN AND COMPLETE ALL ITEMS IN SECTION I, II, III & IV
NOTE: SEPARATE APPLICATION MUST BE COMPLETED FOR ELECTRICAL WORK PERMIT

I. PROJECT INFORMATION

PROJECT/EVENT NAME	EVENT DATE(s): _____
ADDRESS	TENT UP: _____ TENT DOWN: _____
LOCATION OF TENT/TEMPORARY STRUCTURE:	

II. IDENTIFICATION OF OWNER OR LESSEE

NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER ()
CELL NUMBER ()		E-MAIL ADDRESS	

III. PROPOSED TEMPORARY STRUCTURE

☐ TENT (Provide Certificate of Flame Resistance for tent structure) ☐ TEMPORARY STRUCTURE

DESCRIBE IN DETAIL PROPOSED USE OF TENT OR TEMPORARY STRUCTURE:

Size: _____

Description: _____

NOTE REGARDING USE OF ELECTRICITY - If you are planning to use electricity in this tent/temporary structure, please adhere to the following requirements:

- An electrical permit is required if temporary service panels will be installed for electrical service to this tent. An electrical permit application must be completed by a licensed electrician.
- If power to the tent is being provided by cords plugged into a nearby building or by portable generator, no electrical permit is required.

IV. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION ALONG WITH A STATE APPROVED PHOTO ID:

EVENT COORDINATOR/APPLICANT NAME		TELEPHONE NUMBER ()	
ADDRESS	CITY	STATE	ZIP CODE
SIGNATURE OF APPLICANT		Date:	