



City of Bloomfield Hills
45 E. Long Lake Road
Bloomfield Hills, Michigan 48304-2322
Phone (248) 644-1520 Fax (248) 644-4813
www.bloomfieldhillsmi.net

**BUILDING PERMIT & PLAN REVIEW APPLICATION
ROOF, WINDOWS, DOORS, SIDING, BASEMENT WATERPROOFING**

Complete the checklist, the following is required upon submittal:

I. Applications

- Completed Building Permit & Plan Review Application

II. Building plans (select one)

- Roof, Windows, Doors, Siding, Basement waterproofing – (1) set of building plans and PDF electronic plan set emailed to building@bloomfieldhillsmi.net

III. Fees (cash or check made payable to City of Bloomfield Hills)

- Application fee - \$100
- Plan review deposit - \$100 (balance due upon permit issuance)
- Contractor registration - \$15 (good for the term of state license) Copy of builder's license and I.D.

IV. Estimated Date of Project Completion _____



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<p align="center">BUILDING PERMIT AND PLAN REVIEW APPLICATION Roof, Windows, Doors, Siding, Basement Waterproofing</p>

I. PROJECT INFORMATION			
ADDRESS and PROPERTY ZONING DISTRICT			
II. IDENTIFICATION			
A. OWNER			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	CELL NUMBER
EMAIL ADDRESS			
B. ARCHITECT OR ENGINEER			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	CELL NUMBER
EMAIL ADDRESS			
LICENSE NUMBER		EXPIRATION DATE	
C. CONTRACTOR			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	
EMAIL ADDRESS			
OFFICE NUMBER		CELL NUMBER	FAX NUMBER
FEDERAL EMPLOYER ID NUMBER		REGISTERED AGENT NAME IF DIFFERENT THAN LICENSEE	
WORKERS COMP INSURANCE CARRIER		MESC EMPLOYER NUMBER	
III. TYPE OF IMPROVEMENT			
SELECT ONE:			
<input type="checkbox"/> RESIDENTIAL		<input type="checkbox"/> COMMERCIAL	
SELECT ONE:			
<input type="checkbox"/> ROOF	<input type="checkbox"/> WINDOWS	<input type="checkbox"/> DOORS	<input type="checkbox"/> SIDING
<input type="checkbox"/> BASEMENT WATERPROOFING			

DESCRIBE PROPOSED WORK:

I certify the use of this property as proposed with this building permit application is compliant with the permitted zoning uses for this property and zoning district under the Bloomfield Hills City Code.

Signature of Applicant / Contractor _____ Date _____

Printed Name _____

AS THE OWNER OF RECORD, I HEREBY AUTHORIZE THE PROPOSED CONSTRUCTION NOTED ON THIS APPLICATION.

Signature of Property Owner _____ Date _____

Printed Name _____

V. HOMEOWNER AFFIDAVIT (Sign only if permit is applied for by the homeowner)

I hereby certify the work described on this permit application shall be completed by myself, in my own home, in which I am living or about to occupy. All work shall be completed and/or installed in accordance with the State Building Code and shall not be put into use until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner _____

Printed Name _____ Date _____